



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

| | | | | |
|---|----------|--------------|-------------------------|--------------|
| Date: | 10/17/17 | Interviewer: | Sue Guenter-Schlesinger | RFA #17 – 59 |
| Name of Person(s) Requesting Assistance: [REDACTED] | | | | |
| Contact Numbers (telephone, e-mail, etc.): | | | | |
| Status of Person(s) Interviewed (title, position, student status, etc.): [REDACTED] | | | | |
| Requested Assistance Pertaining To (name, position, policy, project, etc.): [REDACTED] | | | | |

To the best of your knowledge, please fill out the following:

Interviewee Status: Male Female Administrator Faculty Staff Student
Concern Regarding: Male Female Administrator Faculty Staff Student

Category: (Please check at least one)

| | | | | |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input checked="" type="checkbox"/> National Origin | <input checked="" type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

| Time Line | | |
|-----------|---|----------------------------------|
| Date | Item | Comments |
| 10/17/17 | [REDACTED] email to SGS | |
| 10/18/17 | SGS email to [REDACTED] | |
| 10/18/17 | [REDACTED] emails written statement from [REDACTED] | See email and statement in file. |
| 10/19/17 | SGS t/c with [REDACTED] | |
| 10/20/17 | SGS meet with [REDACTED] | |
| 10/21/17 | SGS t/c with [REDACTED] | |

| | | |
|----------|------------------------------|--|
| 10/23/17 | SGS meet with [REDACTED] | |
| 10/26/17 | SGS t/c with [REDACTED] | |
| | Please see Formal [REDACTED] | |
| | | |
| | | |
| | | |
| | | |